

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING

DATE: January 12, 2012

TIME: Regular Meeting 7:00 p.m. – Board Room

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING

A. Call to Order and Roll Call

B. Organization of the Board

1-3

C. Moment of Silence and Meditation

D. Pledge of Allegiance

E. Adoption of the Regular Meeting Agenda

Motion _____ Second _____ Vote _____

F. Approval of the Minutes

4-14

It is recommended that the Governing Board approve the Minutes of the December 8, 2011 Regular Meeting and Executive Session (all Governing Board Members were in attendance).

Motion _____ Second _____ Vote _____

G. Current Events: Governing Board and Superintendent

Kara Zahariades, a Desert Foothills student, and Sydney Knight, a former Sunburst and Sweetwater student, will share their K-6 Cross Country experience and how it has impacted them. They will then give a brief history of the program and show the 2011 Cross Country video.

H. Special Recognition

- Daniele Prusinski, first grade teacher at Manzanita Elementary School, is one of eight educators in Maricopa County and 13 statewide who were named a Rodel Exemplary Teacher. The Rodel Charitable Foundation of Arizona created the Rodel Exemplary Teacher Initiative to address the shortage of effective teachers in Arizona's neediest schools and maximize students' educational experience one classroom at a time.
- Jerry Frost, third grade teacher at Maryland School, has been named a "Hero in the Classroom" by the Arizona Cardinals and University of Phoenix. The Heroes in the Classroom panel recognizes outstanding teachers in the state of Arizona. He was honored at the December 11 Arizona Cardinals game versus the San Francisco 49ers.

I. REGULAR MEETING (continued)

- Jonette Steele, Mountain Sky Junior High School technology teacher, has been named an "MVP in the Classroom" by the Arizona Cardinals and University of Phoenix. MVP in the Classroom recognizes and rewards teachers throughout Arizona. She was honored at the December 11 Arizona Cardinals game versus the San Francisco 49ers.

I. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

J. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- | | |
|---|-------|
| *A. Approval/Ratification of Vouchers | 15 |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | |
| *B. Personnel Items | 16-18 |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes. | |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) | 19-20 |
| 1. North Phoenix Kiwanis donated a check in the amount of \$14,735.94 from the Walk-a-Thon fundraising project (75% of the project) for the benefit of all students in the Washington Elementary School District. | |
| 2. Atlasta Catering donated food with an approximate value of \$1,200.00 for the Academic Support Programs holiday dinner for staff appreciation. | |
| 3. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,000.00 for the benefit of music students at Chaparral Elementary School. | |
| 4. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,500.00 for the benefit of music students at Ironwood Elementary School. | |
| 5. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,500.00 for the benefit of music students at Sunnyslope School. | |
| 6. Campos Creative School Portraits donated a commission check in the amount of \$527.00 for the benefit of students at Ironwood Elementary School. | |
| 7. Mr. Bill King donated a golf cart with an approximate value of \$2,200.00 for the benefit of staff at John Jacobs Elementary School. | |
| 8. St. Andrew's Lutheran Church donated boxed Thanksgiving dinners with an approximate value of \$1,850.00 for the benefit of families in need in the Lakeview Elementary School community. | |

II. CONSENT AGENDA (continued)

***C. Public Gifts and Donations (continued)**

9. Mr. Ron Rhode donated 1,200 books with an approximate value of \$4,200.00 for the benefit of students at Maryland School.

10. We Care Foundation of Arizona donated a check in the amount of \$600.00 to be used to allow two student scholarships for six months to attend the Sub-Zero Before School Student Enrichment Program at Mountain Sky Junior High School.

11. Richard E. Miller Parent/Teacher Organization donated a check in the amount of \$1,500.00 from the proceeds of the Scholastic Book Fair to purchase new library books for the benefit of the students.

***D. Out-of-State Travel**

21-22

1. Sr. Raphael Quinn, Principal; Mrs. Diane Stein, Office Administrator; Mrs. Linda Fischetti, Teacher; and Mrs. Cynthia Amrhein, Teacher, Saint Simon and Jude School, to attend the National Catholic Educational Association (NCEA) Conference, April 10-14, 2012, in Boston, MA, at a cost of \$8,425.00.

*E. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative, Inc.

23-24

*F. Designate Hearing Officers to Hear All Student Expulsions During 2012 and to Utilize Hearing Officers Qualified to Hold Expulsion Hearings

25

*G. Resolution to Authorize Waiver of Service of Process

26-27

*H. Acceptance of the Lincoln GIVES, John C. Lincoln Health Network Employee Fund Grant in the Amount of \$3,150.00

28

*I. Memorandum of Understanding with Maricopa County Department of Public Health Office of Nutrition Services to Provide Nutrition Education

29-31

*J. Memorandum of Understanding for Play Therapy Services with EBTIDE

32-35

III. FUTURE AGENDA ITEMS

IV. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

V. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: January 12, 2012
AGENDA ITEM: Organization of the Board
INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Chris Maza, Governing Board President
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BDA/BDB/A.R.S. 15-321

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Pursuant to A.R.S. 15-321 and Governing Board Policy BDA, the Governing Board is required to hold an organizational meeting prior to January 15 to elect officers.

The current presiding President will call for nominations for the position of President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

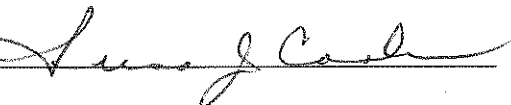
The newly elected President will call for nominations for the position of Vice President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

The current policy BDB is attached.

SUMMARY AND RECOMMENDATION

At the discretion of the Governing Board.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item II.B.

**B-0950 BDB
BOARD OFFICERS**

President

The duties of the President of the Board shall be as follows:

- Preside over all meetings and conduct meetings in accordance with Arizona law and policies of the District.
- Affix signatures to papers and documents as authorized by the Board or by law.
- Perform all duties imposed by statute.
- Represent the District before members of the community when authorized by the Board.
- Consult with the Superintendent on the agenda for each meeting.
- Consult with Board members on proposed agenda.
- Encourage and maintain orderly and democratic participation.
- Keep all discussions factual and on the subject at hand.
- Allow for full and complete exploration of each item of business.

In the absence of the President of the Board, the Vice-President shall assume this position temporarily and perform all the functions of the President.

In the absence of both the President and Vice-President, the Past President shall serve as the temporary president for the meeting only. In the absence of the President, Vice-President and Past President (where the position is not filled because of the lack of a Past President), the remaining three (3) members of the Board shall elect a temporary president for the meeting only. The minutes of the meeting shall reflect the election of the temporary president.

Vice-President

The Vice-President, or President in absence of the Vice-President or other designee of the Board, shall be responsible for the review of all expense vouchers prior to the Board meeting in which action is scheduled and sign such papers or documents required by the Board or by law.

Past President

The Past President shall preside over Board meetings in the absence of both the President and the Vice-President.

Adopted: June 21, 2006

LEGAL REF.: A.R.S. 15-321

CROSS REF.: BDF - Advisory Committees

BEC - Executive Sessions/Open Meetings

BED - Meeting Procedures/Bylaws

BEDB - Agenda

BEDBA - Agenda Preparation and Dissemination

BEDH - Public Participation at Board Meetings

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2011-2012

December 8, 2011

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

UNANIMOUS**E. Approval of the Minutes**

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the November 10, 2011 Regular Meeting. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS**F. Current Events: Governing Board and Superintendent**

Mrs. Lambert shared that she enjoyed attending the following events:

- Roadrunner Elementary School's Green Schoolhouse groundbreaking ceremony;
- Arizona Business and Education Coalition (ABEC) meeting where Acacia, Chaparral and Washington Schools were recognized for being part of a national study, conducted by NCEA/ACT. All three schools showed a year's growth in one or more subject areas.

Mr. Adams shared that he enjoyed attending the following events:

- Green Schoolhouse reception - Mr. Adams congratulated Sue Pierce, who received a recognition award for her energy conservation efforts.
- Roadrunner Elementary School's Green Schoolhouse groundbreaking ceremony.

Mr. Jahneke shared that the Washington Education Foundation will host a celebration on December 14, 2011 at the Administrative Center for the mini-grant recipients.

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Ms. Graziano shared that she enjoyed attending the following events:

- Orangewood School's Veterans Day Choral Concert;
- Lakeview Elementary School's Band and Choral Patriotic Concert;
- Arizona Department of Education Town Hall meeting regarding A-F grades;
- Acacia Elementary School's 2nd grade Thanksgiving choral concert;
- Washington District Education Association (WDEA) meeting;
- Maryland School – delivered a donated cello; conducted strings class clinic and presented shoulder rests that she donated; worked with Beginning Band class;
- In-service presentation to instrumental music teachers on double reeds (bassoons and oboes);
- Green Schoolhouse reception – Congratulated Sue Pierce for her well deserved recognition award for energy conservation;
- Roadrunner Elementary School's Green Schoolhouse groundbreaking ceremony (highlight was Principal, Karen Menaugh, using the earth mover);
- Orangewood School's Band and Choral Concert;
- Tumbleweed Elementary School's 1st, 2nd and 3rd grade Choral Concert;
- Desert Foothills Junior High School's drama performance of Abbott and Costello's Who's on First skit;
- Musical performances at Metro Center by Palo Verde, Mountain Sky and Manzanita Schools;
- Richard E. Miller Elementary School and Royal Palm Middle School Community Crafts Fair;
- Abraham Lincoln Traditional School's Band and Strings Concert;
- Richard E. Miller Elementary School's Band/Strings/Choral Concert;
- Ironwood Elementary School's Strings/Band Concert.

Ms. Graziano acknowledged and thanked Alta Vista, Cactus Wren, Lakeview, Sunset and Tumbleweed Schools for the artwork displayed in the Governing Board Room.

Mr. Maza shared that he attended the National Council of Urban Education Associations meeting where he gave a presentation on teacher evaluation and accountability regarding the 15 states who have adopted a growth model.

Dr. Cook introduced Mr. Jim Hall, Principal at Desert Foothills Junior High School, who thanked Governing Board members for supporting the District's arts programs. Mr. Hall introduced art teacher, Ms. Jessica Carroll, who introduced Mr. and Mrs. Nord, parents of the student presenter. Ms. Carroll introduced her Arizona State University student teacher, Jason Bylsma who, in turn, introduced 8th grade student, Micah Nord. Micah explained the process and techniques he used to create his pen and ink artwork. Micah was presented with a certificate, sketch pad, colored pencils and coupons for free bowling games.

G. Special Recognition

Dr. Cook advised the Board that essays written by Sergio Bautista, 7th grade student at Royal Palm Middle School, and Anna Nguyen, 4th grade student at Manzanita Elementary School were selected to be published in the *Voices of Afterschool: An Arizona Centennial Writing Project* publication. The Voices of Afterschool Project was sponsored by the Arizona Afterschool Excellence, which received more than 1,100 essays written in celebration of Arizona's Centennial. Only 100 essays were selected for publication. Dr. Cook introduced Mr. Lenny Hoover, Principal of Royal Palm Middle School who, in turn, introduced and acknowledged the efforts

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of Ms. Cindy Vemeer, Afterschool Academy/21st Century Coordinator, and Ms. Tameri Bayus, Afterschool Academy/21st Century Outreach Specialist. Ms. Vemeer introduced Sergio Bautista, his parents and his siblings. Sergio read his published essay. Dr. Cook introduced Mr. Tim Fountain, Principal of Manzanita Elementary School who, in turn, introduced Ms. Wendy Bice, Afterschool Academy/21st Century Coordinator, and Ms. Leah Farkas, Afterschool Academy/21st Century teacher. Mr. Fountain advised that Anna Nguyen was ill and unable to attend the meeting to read her essay. A certificate and coupons for free bowling games were presented to Sergio and Mr. Fountain to present to Anna at school.

H. Public Participation

There was no public participation.

I. Approval of the Consent Agenda

UNANIMOUS

A motion was made by Mr. Jahneke that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Ms. Graziano. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. DonorsChoose.org donated two Prodigy violins and warranties with an approximate value of \$330.00 for the benefit of music students at Alta Vista Elementary School.
2. Grand Canyon Association donated a check in the amount of \$400.00 to be used for field trips for students at John Jacobs Elementary School.
3. Inter-State Studio & Publishing Co. donated a picture day commission rebate check in the amount of \$411.00 to be used for student yearbooks at Lakeview Elementary School.
4. Lookout Mountain Parent Teacher Organization donated a check in the amount of \$1,300.00 to be used for the purchase of a laminator for Lookout Mountain Elementary School.
5. Kellogg's donated a check in the amount of \$14,863.71 to the Nutrition Services Department for the printing of the 2011-2012 school meal menus for the benefit of students in the Washington Elementary School District.
6. Arizona State University Gammage – Kaleidoscope Program donated 95 tickets for a performance of South Pacific, souvenir t-shirts, and dinner with the cast and crew with an approximate value of \$10,000.00 for the benefit of 7th grade language arts students at Orangewood School.

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7. Sam's Club donated ten \$100.00 Sam's Club gift certificates with a value of \$1,000.00 to show teacher appreciation at Richard E. Miller Elementary School.
8. Dave Anderson donated a check in the amount of \$500.00 for the benefit of students at Sahuaro Elementary School.
9. The Washington Education Foundation donated a check in the amount of \$1,000.00 for a United Way campaign incentive for the benefit of students at Sunburst Elementary School (collected the most money per capita).
10. Judi Rabideau donated \$305.00 from a garage sale fundraiser for the benefit of students in the 21st Century after-school program at Sunnyslope School.

***D. Out-of-State Travel**

UNANIMOUS

Approved the out-of-state travel as presented.

1. Bill Adams, Governing Board Member, to attend the 39th Annual Federal Relations Network Conference, February 3-8, 2012, in Washington, D.C., at a cost of \$417.80.

***E. Award of Contract – Bid No. 11.018, Trophies and Awards**

UNANIMOUS

***F. Agreement between Washington Elementary School District and Arizona State University – American Dream Academy**

UNANIMOUS

***G. Clinical Experience Agreement between the Maricopa County Community College District and Washington Elementary School District**

UNANIMOUS

***H. Teacher Evaluation System Verification – Statement of Assurance**

UNANIMOUS

***I. Acceptance of the Washington Education Foundation Grants in the Amount of \$11,402.73, the US Airways Grants in the Amount of \$1,000.00, and the Association for Supportive Child Care Grants in the Amount of \$9,000.00**

UNANIMOUS

***J. Second Reading and Adoption of Proposed Amended Policy JJIB – Interscholastic Sports**

UNANIMOUS

III. ACTION / DISCUSSION ITEMS

A. Increase the Project Budget for the Lookout Mountain Rebuild to Include a Geothermal Heating and Air Conditioning System

5-0 AYE

Dr. Cook advised the Board that they were being presented information pursuant to the discussion at the November 10, 2011 Governing Board meeting regarding consideration of a geothermal system at the Lookout Mountain project site. Dr. Cook introduced Ms. Cathy Thompson, Director of Business Services who, in turn, introduced Mr. John Brakeman of Adolfson and Peterson Construction who reviewed information provided at the November 10, 2011 Governing Board meeting. Mr. Brakeman stated that the design team was challenged by the District, Lookout Mountain Elementary School and the community to design and rebuild Lookout Mountain with as many sustainable features as possible, e.g. solar or geothermal system.

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Ms. Thompson reviewed the estimated cumulative savings for Standard Efficiency (SE) roof top units (RTU) and the estimated years to reach a return on the initial investment. Mr. Brakeman stated that since the SE and High Efficiency (HE) RTUs are similar in operating costs and similar in payback time, the best advantage to the District was to not spend the upfront cost for High Efficiency units if they both have approximately the same life expectancy and replaced at approximately the same time. After evaluating various systems that would generate energy savings and sustainability for the new school, the design team recommended the Standard Efficiency (SE) roof-top units (RTU) and a geothermal system for half of the school.

Ms. Graziano thanked the design team for the comparison of the SE and HE RTUs. Ms. Graziano stated that if HE was installed, the District would save approximately \$10,000.00 per year on heating and cooling costs. She asked how it would affect the Capital budget if HE RTUs were purchased for the Lookout Mountain school. Ms. Thompson replied that if the cost of HE were added to the geothermal costs, it was an approximately \$100,000.00 additional Capital cost. Mr. Brakeman advised that the team explored options for the SE units, e.g., energy recovery systems and other optimization opportunities.

Ms. Graziano asked if it was possible to install SE units on the geothermal site and HE units on the remainder of the site. Mr. Brakeman responded that if HE units were installed, they would not ask for additional funding, however, another scope of the project would need to be adjusted. Ms. Thompson stated that the recommendation for half geothermal and half SE RTUs would increase the cost by approximately \$700,000.00-\$800,000.00. Ms. Thompson advised that there was contingency money available in Capital for the additional budget capacity. She stated that there were several HVAC projects in this Bond plan. An option would be to group these HVAC projects, possibly move them up in the Bond implementation plan, group them so that they may even add to the scope and incorporate them into a possible energy savings contract that would allow the District to pay it back from savings and M&O. It would, therefore, make all of the Capital funds available. Ms. Thompson stated that if the Governing Board approved the recommendation, she planned to follow that approach.

Mrs. Lambert asked if the HVAC projects were bundled into one group, would the District be able to realize cost savings for the larger purchase. Mr. Brakeman replied affirmatively due to economy of scale.

Mrs. Lambert appreciated Ms. Thompson's plan in order to use the Capital funds for the best advantage to the District.

Mr. Adams asked if this would affect the bond dollars or was this part of the package presented to the public. Ms. Thompson stated that this was a planned project and would not change any of the designations for the bond money. Ms. Thompson explained that this recommendation would slightly change the scope of one project, and therefore, asked the Board for their approval to increase that project's funding. Ms. Thompson advised that at this time, unrestricted capital would be used, with no effect to any other bond projects, for this recommendation. Mr. Adams asked if the unrestricted capital was restricted to facility use or could it be used for other purposes. Ms. Thompson responded that the unrestricted capital may be used for textbooks or classroom equipment, however, it may not be used for salaries.

Mr. Adams appreciated the team's responses to the questions asked at the November 10, 2011 Governing Board meeting. He was pleased to see the information regarding solar and the fact that geothermal and solar complement each other and either one would result in M&O savings. Mr. Adams asked for a review of the possibility of using solar and geothermal together on future projects.

Mr. Adams stated that there was not a dollar amount in the proposed recommendation and that \$1.9 million was mentioned in the Information agenda item at the November 10, 2011 Governing Board meeting. Ms. Thompson stated that the \$1.9 million was informational to provide a guideline for the Board members. She did not insert a dollar amount in this recommendation because she did not have an exact quote. Mr. Maza asked if a "not to exceed amount" could be recommended by the team. Mr. Brakeman advised that the team had performed their due diligence with the analysis and felt comfortable with the estimated value of \$779,000.00 as presented. Mr. Adams asked what the \$1.9 million included on the Information agenda item presented at the last Board meeting. Mr. Brakeman advised that the \$1.9 million figure was for a full geothermal project which was not feasible due to students being on campus during the rebuild. Ms. Thompson advised that \$1 million is in the project budget for an SE HVAC system. Ms. Thompson and Mr. Brakeman clarified that the \$779,000.00 increase to the budget was for the difference of SE units and half geothermal.

Mr. Adams asked if the recommendation was approved, would the District go out for bids. Dr. Cook advised that Adolfson and Peterson Construction was the contractor and had the responsibility as part of its contract to handle obtaining subcontractors.

Mr. Jahneke thanked the team for the presentation which was informative and gave him a better understanding of solar and geothermal systems. Mr. Jahneke stated there was a quandary of balancing M&O needs with Capital needs because there was no flexibility with these funds.

Dr. Cook suggested using a "not to exceed amount" of \$800,000.00. Mr. Maza concurred with the suggestion.

A motion was made by Mrs. Lambert that the Governing Board approve increasing the project budget by an amount not to exceed \$800,000.00 for the Lookout Mountain Rebuild to include costs for geothermal installations on the two-story classroom building and the gymnasium and standard efficiency roof-top units on the remaining buildings at the site – pending results from the test wells. The motion was seconded by Ms. Graziano. A roll call vote was requested. The motion carried 5-0.

B. APS Solar Incentives Application

UNANIMOUS

Dr. Cook advised the Board that they are being offered the opportunity to allow the District permission to pursue APS solar incentives through the APS Schools and Government Program. The application is due December 31, 2011.

Mrs. Lambert asked if the application is similar to writing a grant or do projects have to be submitted. Ms. Thompson responded that District staff was currently preparing the application and evaluating potential sites that may be possible candidates for solar incentives. Preference is given to schools with a high percentage of free and reduced lunch participants.

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Mrs. Lambert asked if structural capacity was a consideration when selecting potential sites. Ms. Thompson advised that they were looking at sites that have the structural capacity for a solar system, as well as sites that are having difficulty meeting their energy goals.

Mrs. Lambert stated that a concern she has is if the solar system requires batteries to store the power. Ms. Thompson made note of her concern and will investigate the matter.

Ms. Graziano appreciated the information provided. She stated that she believed that if you had solar panels, you used all the power you created and any extra was sold back to the energy company. However, according to the information presented, you sell the power to the company and then buy it back. Sue Pierce replied that a solar system generates power and any excess power not used by that facility is held as credits by APS. The facility may use those credits as needed throughout the year. There is a reconciliation at the end of the calendar year and any remaining credits will be sold to APS at a wholesale price. The District's goal is to size the solar system so that the facility uses the power generated and not have a large amount of credits left at the end of the calendar year.

Mr. Maza asked if the APS incentives were awarded to the District, would it be presented to the Board for approval as to the schools selected and the placement of the solar panels, e.g., roof top or shade structure. Dr. Cook advised that a recommendation would be presented to the Board for consideration if the District were to receive the APS solar incentives.

A motion was made by Mr. Jahneke that the Governing Board approve authorizing the Superintendent to submit an application for APS solar incentives through the APS Schools and Government Program, and if incentives are awarded to WESD, pursue a possible contract for installation at eligible schools. The motion was seconded by Ms. Graziano. The motion carried.

C. 2011-2012 Expenditure Budget – Revision #1

UNANIMOUS

Dr. Cook introduced Ms. Cathy Thompson who reviewed the Revised 2011-2012 Expenditure Budget as required by Arizona Revised Statutes (ARS 15-905).

Ms. Graziano referred to page 74, Special K-3 Program Override, -3.1%, and asked what caused the decrease. Ms. Thompson replied that the override is based upon the Revenue Control Limit (RCL) and that is the final amount that is in the formula budget for the State. Ms. Graziano asked if it was based on the RCL when the voters passed the override and why didn't it remain the same during the length of the override. Ms. Thompson stated that the RCL goes up when student enrollment increases and, in some instances, the K-3 override budget would also go up. Therefore, it is to the District's benefit if the RCL increases.

Mr. Maza asked if the District is restricted on how much it can carry forward each year. Ms. Thompson replied that the District is restricted to 4% of its budget. Mr. Maza asked if all schools in Arizona had the same restriction. Ms. Thompson stated she could not answer because she did not monitor the other school districts and charter schools. Mr. Maza stated that he did not think charter schools had the carry forward restriction.

A motion was made by Mr. Adams that the Governing Board approve Revision #1 for the 2011-2012 Expenditure Budget. The motion was seconded by Mr. Jahneke. The motion carried.

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D. 2011-2012 Revenue Budget

UNANIMOUS

Dr. Cook advised the Governing Board that the District is not required by law to have the Governing Board approve the Revenue Budget. However, the auditors highly recommend that the Board approve the Revenue Budget so that they can do their reconciliation. Dr. Cook introduced Ms. Cathy Thompson who reviewed the 2011-2012 Revenue Budget.

Ms. Graziano asked and Ms. Thompson confirmed that even though the District receives revenue funds, it does not necessarily spend all of it. Ms. Graziano asked if Account 540 – Fingerprint funds were received from employees and then paid out for the fingerprint service. Ms. Thompson advised that the money received from employees is used to reverse the expense in M&O through a purchase order from the Human Resources Department.

Ms. Graziano asked what is included in Account 570 – Indirect Costs. Ms. Thompson responded that it is a percentage that is calculated each year by the Arizona Department of Education (ADE) which the District is allowed to take based upon expenditures in the Federal grants, e.g., food services nutrition fund, administrative costs or purchase/maintenance of software programs.

A motion was made by Mr. Adams that the Governing Board approve the 2011-2012 Revenue Budget. The motion was seconded by Mrs. Lambert. The motion carried.

E. 2011-2012 Teacher Performance Pay Plan

UNANIMOUS

Dr. Cook advised the Board that they were presented with the Teacher Performance Pay Plan each December for their approval. She introduced Dr. Lyn Bailey who summarized the work of the committee and their recommendation.

Dr. Bailey advised the Board that ADE's submission guidelines for 2011-2012 reflected no material changes to the current guidelines. The District's Teacher Performance Pay Committee met and reached a consensus decision to recommend that no changes be made to the current plan. As such, 80% of available Proposition 301 Pay for Performance funds would be allocated to the school improvement goals, and 20% of available Proposition 301 Pay for Performance funds would be allocated to the teacher supervisory process.

Ms. Graziano asked if teachers were achieving higher goals than before the Teacher Performance Pay Plan started, even though the plan had not changed in recent years. Dr. Bailey advised that the plans were based on eight learning goals. She stated that at the beginning, some goals were not focused on instruction and assessment. She further advised that most of the teachers' current goals are either on instructional practices or assessing on a continuous basis. Dr. Bailey stated that these focused goals have also been emphasized on the school improvement goals.

Ms. Graziano acknowledged the teachers for their time and efforts in conducting the assessments in addition to the daily work that they do. She stated that the assessments are necessary in order to measure the students' continued growth.

Ms. Graziano requested a few examples of the individual teacher growth plans. Dr. Bailey stated she would be able to provide them.

A motion was made by Mr. Jahneke that the Governing Board approve the District's proposed 2011-2012 Classroom Site Fund Pay for Performance Compensation Plan and authorize its submission to the Arizona Department of Education. The motion was seconded by Ms. Graziano. The motion carried.

December 8, 2011

IV. INFORMATION / DISCUSSION ITEMS

A. Do You Know?

Dr. Cook advised the Board that they were provided a “Do You Know” booklet which focused on the District’s 2010 and 2011 accomplishments by the District’s remarkable students, parents, staff, leaders, schools and community partners. Dr. Cook stated that the booklet was Ms. Sue Snyder’s idea and she compiled the data with the help of Ms. Carol Donaldson and the Communication Services Department. The Board was advised that the booklet had not been disseminated yet. Dr. Cook introduced Ms. Sue Snyder who informed the Board that the booklet highlighted just some of the District’s many sources of pride and will be sent home with students. The booklet will also be used for community outreach efforts and will be distributed when meeting with community or business groups.

Mrs. Lambert asked where the District planned to distribute booklets. Ms. Snyder stated that the booklets will be sent home with students. Ms. Jill Hicks, Community Outreach Specialist, had a smaller version in the fall that she used when meeting with community groups, neighborhood block watch groups, the business advisory team, etc., and will distribute the “Do You Know” booklet in her job duties. Mrs. Lambert suggested giving the booklet to real estate personnel for potential homeowners in the District’s area and to neighboring universities in the event that a parent was going to school and had elementary school age children. Dr. Cook advised that there was consideration of giving booklets to retirement homes to reach older adult voters.

Mr. Adams commended all involved with the booklet and suggested sending a booklet and a thank you note to the business partners mentioned in the booklet. He appreciated Mrs. Lambert’s suggestions.

Mr. Jahneke thanked everyone for putting the booklet together and stated it went well with the video that is posted on the District’s website which promotes the District. He thought it was phenomenal that there were so many accomplishments highlighted for the past two years.

B. 2011 Accountability Update – Assessment Report: Part Three

Dr. Cook introduced Ms. Janet Sullivan who reviewed Part Three of the Accountability Update - Assessment Report. Ms. Sullivan provided the Board with information on District assessments in the areas of Reading/Language Arts and Mathematics and how data from these assessments are utilized at the District and school levels.

Mrs. Lambert thanked Ms. Sullivan for the information and stated she had heard that with the core standards coming into effect, that ADE wanted to test students multiple times throughout the year using the Partnership for the Assessment of Readiness for College and Careers (PARCC) assessment. Ms. Sullivan advised there had been several discussions regarding PARCC and that there would be four quarterly benchmarked assessments that would count. The most recent information she read mentioned a mid-year and end of the year assessment and that the others would be optional. Ms. Sullivan stated she had not seen a final plan regarding PARCC which will impact Arizona State testing and will ultimately replace AIMS (scheduled for full implementation in 2014-2015).

December 8, 2011

Mrs. Lambert stated that she attended the Arizona Business & Education Coalition (ABEC) meeting where they discussed ACT testing. She did not know if they were only talking about high schools or if they were considering ACT at the elementary school levels. Ms. Sullivan advised that test companies were involved in the discussion. One of the ideas that the benchmark tests suggests is the need for a pacing guide for the core standards in order to have true benchmark tests. Ms. Sullivan stated that part of the discussion with ACT and others was that at the high school level, there would be end of course assessments.

Mrs. Lambert appreciated that the District had always done its due diligence in reviewing the assessments and using them as a tool by looking at weaknesses and building them into strengths for classroom instruction.

Ms. Graziano thanked Ms. Sullivan for the report and made the observation that the high correlation between 3rd grade oral reading fluency and AIMS was aided by activities like dramas or the grant from Childsplay.

V. FUTURE AGENDA ITEMS

There were no future agenda items.

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Ms. Graziano acknowledged a wonderful newspaper article naming Ms. Daniele Prusinski, first grade teacher at Manzanita Elementary School, as a Rodel Exemplary Teacher. Ms. Prusinski will be recognized at a future Governing Board meeting.

Ms. Graziano congratulated Mr. Adams for receiving the Arizona School Boards Association (ASBA) grant to be used for his trip to attend the Federal Relations Network (FRN) Conference in Washington, D.C., in February 2012.

Mr. Adams acknowledged Board members for their support of his travel plans to attend the Federal Relations Network (FRN) Conference in Washington, D.C.

Mr. Maza acknowledged everyone for their indulgence of his acerbic comments while trying to lighten the mood at times, although he tried to be diligent with his responsibility to public education as President of the Governing Board during 2011.

VII. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the evaluation of the Superintendent.

A motion was made by Mrs. Lambert to call for an Executive Session. The motion was seconded by Mr. Adams. The motion carried.

VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

December 8, 2011

IX. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the evaluation of the Superintendent

X. RECONVENING OF REGULAR MEETING

XI. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Adams to adjourn the meeting at 9:44 p.m. The motion was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

December 8, 2011

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: January 12, 2012
 AGENDA ITEM: *Approval/Ratification of Vouchers
 INITIATED BY: Elizabeth Martinez, Accounting Manager
 SUBMITTED BY: David Velazquez, Director of Finance
 PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

12/02/11	2,806,600.32
12/16/11	2,909,579.17
Totals:	<u>5,716,179.49</u>

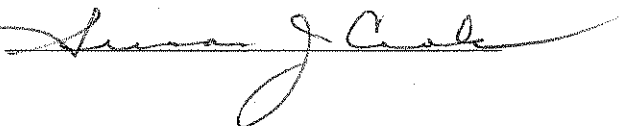
APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

11/23/11	4,900,451.45
11/30/11	755,436.01
12/07/11	4,884,667.47
12/14/11	1,398,004.69
Totals:	<u>11,938,559.62</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 12, 2012 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

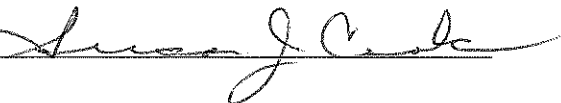
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *ILB.

PERSONNEL ACTION RECOMMENDED**January 12, 2012****I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Farkas	Leah	Teacher-CCB	Manzanita	Resignation	3	2/10/2012
Green	Karla	Teacher-PE	Mountain View	Leave of Absence		1/11/2012
Hoppe	Amanda	Teacher-Music	Ironwood	Resignation	1.5	1/9/2012
Thorlin	Sara	Academic Intervention Specialist	Abraham Lincoln	Leave of Absence		1/13/2012
Race	Gene	Teacher-Mathematics	Palo Verde	Resignation	7	1/13/2012

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Cruz-Alvarez	Francisco	Night Custodian	Sahuaro	Resignation	1.5	1/6/2012
Estrella	Alfredo	Public Safety Officer	Safety/Security	Military Leave		12/8/2011
Mumau-Soqui	Jessie	Nurse	Ocotillo	Resignation	8.5	1/13/2012
Weinzierl	Joy	Trades Specialist	Maintenance	Resignation	4	1/6/2012
Wells	Joseph	Night Custodian	Roadrunner	Resignation	3	12/9/2011

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Alexander	Mitchell	Paraprofessional	Palo Verde	Resignation	3	11/18/2011
Alford	Margaret	Paraprofessional	Chaparral	Resignation	3 mo.	11/21/2011
Amelung	Jonathan	Crossing Guard	Desert Foothills	Resignation	1	12/22/2011
Avery	Chrystal	Food Service Unit Leader	Cactus Wren	Resignation	4	12/22/2011
Baltero	Crystal	Food Service Helper	Sweetwater	Resignation	1 mo.	12/2/2011
Bradford	Evelyn	Paraprofessional	Palo Verde	Resignation	3 mo.	12/2/2011
Cassidy	Valerie	Office Technician	Manzanita	Leave of Absence		1/13/2012
Doepke	Darlene	Food Service Helper	Alta Vista	Resignation	4 mo.	12/16/2011
Drake	Gina	Food Service Helper	Food Service	Resignation	4 mo.	12/14/2011
Garcia	Maria	Bus Driver	Transportation	Resignation	2	12/13/2011
Hester	Carol	Special Ed. Assistant	Mountain Sky	Position Ended	1	12/22/2011
Kobert	Janet	Kidspac Assistant	Orangewood	Resignation	8	12/9/2011
Madero	Brittany	Special Ed. Assistant	John Jacobs	Resignation	5	12/16/2011
Manfredi	Vicki	Kidspac Site Coordinator	Sweetwater	Retirement	21	1/31/2012
Martinez	Joseph	NBA Assistant	Cholla	Resignation	3 mo.	12/13/2011
McIntyre	Jonathan	Bus Driver	Transportation	Resignation	2	12/12/2011
Mendez	Jannette	Food Service Helper	Washington	Resignation	4 mo.	12/15/2011
Morales Jr.	Delfino	Food Service Helper	Mountain View	Termination	2 mo.	12/14/2011
Romero	Elvia	Food Service Helper	Desert View	Leave of Absence		11/14/2011
Thompson	Charles	Bus Assistant	Transportation	Deceased	2	12/9/2011
Truman	Carla	Health Technician	Lookout Mountain	Resignation	3 mo.	12/2/2011
Worsnup	Kendra	Paraprofessional	Sunset	Resignation	4 mo.	12/22/2011

II. EMPLOYMENT**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW LOCATION
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PERSONNEL ACTION RECOMMENDED**January 12, 2012****B. CERTIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
German	Nereyda	Teacher-Kindergarten	E	Maryland
Hendrix	Kyla	Teacher-3rd Grade	E	Cactus Wren
Seeglitz	Kari	Teacher-Kindergarten	E	Sahuaro
Sproul	Holly	Teacher-2nd Grade	E	Moon Mountain

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Douty	Alyssa	Dietitian	E	Food Service
Mejia Valladares	Jose	Night Custodian	E	Sahuaro

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Ali	Rewaa	Monitor	E	Chaparral
Burton	Sharon	Food Service Helper	E	Chaparral
Bustillos	Elena	Paraprofessional	E	Cactus Wren
Churchey	Carol	Food Service Helper	E	Mountain Sky
Contreras	Norma	Crossing Guard	E	Sahuaro
Dooling	Paige	Special Ed. Assistant	E	Tumbleweed
Drake	James	Crossing Guard	E	Cactus Wren
Holloway	Sabrina	Food Service Helper	E	Sunburst
Holtum	Emma	Kidspace Assistant	E	Lookout Mountain
Jones	Diane	Paraprofessional	E	Cactus Wren
King	Carolyn	Office Technician	E	Richard Miller
Martin	Larry	Bus Driver	E	Transportation
Matacia	Cheryl	Paraprofessional	E	Ocotillo
Medina	Oscar	Bus Driver	E	Transportation
Morey	Briana	Paraprofessional	E	Maryland
Nahabedian	Hermine	Monitor	E	Lookout Mountain
Nehs	Debra	Paraprofessional	E	Washington
Netherlin	Julia	Food Service Helper	E	Food Service
Pierce	Susan	Crossing Guard	E	Shaw Butte
Rinkeviczie	Matthew	Detention Monitor	E	Palo Verde
Souza	Shauna	Health Technician	E	Lookout Mountain
Spicher	Billie	Alternative Driver	E	Transportation
Taylor	Christina	Crossing Guard	E	John Jacobs
Wolfe	Nicole	Food Service Helper	E	Ocotillo
Wright	Audrianna	Paraprofessional	E	Lakeview
Zugaste	Monica	Bus Driver	E	Transportation

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
DATE: January 12, 2012
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

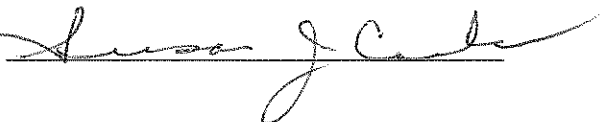
Funding Source: Donations
Budgeted: N/A

1. North Phoenix Kiwanis donated a check in the amount of \$14,735.94 from the Walk-a-Thon fundraising project (75% of the project) for the benefit of all students in the Washington Elementary School District.
2. Atlasta Catering donated food with an approximate value of \$1,200.00 for the Academic Support Programs holiday dinner for staff appreciation.
3. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,000.00 for the benefit of music students at Chaparral Elementary School.
4. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,500.00 for the benefit of music students at Ironwood Elementary School.
5. Ear Candy Non-Profit Music Organization donated instruments with an approximate value of \$1,500.00 for the benefit of music students at Sunnyslope School.
6. Campos Creative School Portraits donated a commission check in the amount of \$527.00 for the benefit of students at Ironwood Elementary School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

***Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

January 12, 2012

Page 2

7. Mr. Bill King donated a golf cart with an approximate value of \$2,200.00 for the benefit of staff at John Jacobs Elementary School.
8. St. Andrew's Lutheran Church donated boxed Thanksgiving dinners with an approximate value of \$1,850.00 for the benefit of families in need in the Lakeview Elementary School community.
9. Mr. Ron Rhode donated 1,200 books with an approximate value of \$4,200.00 for the benefit of students at Maryland School.
10. We Care Foundation of Arizona donated a check in the amount of \$600.00 to be used to allow two student scholarships for six months to attend the Sub-Zero Before School Student Enrichment Program at Mountain Sky Junior High School.
11. Richard E. Miller Parent/Teacher Organization donated a check in the amount of \$1,500.00 from the proceeds of the Scholastic Book Fair to purchase new library books for the benefit of the students.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	January 12, 2012		
AGENDA ITEM:	<u>*Out-of-State Travel</u>		
INITIATED BY:	<u>Maggie Westhoff, Director of Professional Development</u>	SUBMITTED BY:	<u>Maggie Westhoff, Director of Professional Development</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Maggie Westhoff, Director of Professional Development</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: Title IIA
Budgeted: Yes

The following out-of-state travel request has been reviewed and is recommended for approval:

1. Sr. Raphael Quinn, Principal, Mrs. Diane Stein, Office Administrator, Mrs. Linda Fischetti, Teacher, and Mrs. Cynthia Amrhein, Teacher, Saint Simon and Jude School, to attend the National Catholic Educational Association (NCEA) Conference, April 10-14, 2012, in Boston, MA, at a cost of \$8,425.00.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.I.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6
DATE OF BOARD AGENDA ITEM - January 12, 2012

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Sr. Raphael Quinn	Principal	Saint Simon and Jude School
Mrs. Diane Stein	Office Administrator	Saint Simon and Jude School
Mrs. Linda Fischetti	Teacher	Saint Simon and Jude School
Mrs. Cynthia Amrhein	Teacher	Saint Simon and Jude School

CONFERENCE INFORMATION:

CONFERENCE TITLE:	National Catholic Educational Association (NCEA)						
TRAVEL DATES:	April 10- 14, 2012						
CONFERENCE LOCATION:	Boston, Massachusetts						
SOURCE OF FUNDING: Description:	Title IIA Registration Funds (Funding Source)						Total
Registration Account Code:	140	100	2200	6331	104	0000	\$ \$645.00
SOURCE OF FUNDING: Description:	Title IIA Travel Funds (Funding Source)						Total
Travel Account Code:	140	100	2200	6580	104	0000	\$ \$7,780.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						Total
Substitute Account Code:				6129			\$

PURPOSE OF TRAVEL: The Saint Simon and Jude School team will attend National Catholic Education Association Conference to increase their instructional skills and strategies related to effective instruction within the classroom. The school's goal is to impact student success through the use of technology, implementation of the Common Core, application of current brain research, and developing effective relationships with parents. The team will use knowledge gained to support teachers in their application of this information across all content areas. Conference sessions will be carefully chosen to reflect classroom needs as well as the viability of use as related to school goals. The team will provide opportunities for sharing with various content areas during regularly scheduled professional development.

MAXIMUM COSTS:

REGISTRATION FEE:	\$ 645.00
MEALS	\$ 1,180.00
LODGING:	\$ 900.00
SUBSTITUTES	\$
TRANSPORTATION:	\$
AIR	\$ 5,600.00
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$ 100.00
TOTAL COST:	\$ 8,425.00

SIGNATURES

Dr. Maggie Westhoff
Supervisor

Sr. Raphael Quinn
Supervisor

Dr. Maggie Westhoff
Budget Manager

COMMENTS: Per No Child Left Behind, private schools in our area are entitled to Title II funds.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 12, 2012 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational 1st Reading
Services Cooperative, Inc.
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

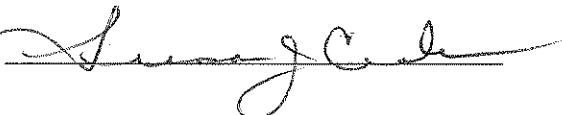
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Mohave Educational Services Cooperative, Inc. (MESC) as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.E.

MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACT

2011-2012 proposed budget capacity for Construction Services - \$212,000.00

Vendor(s):	Continental Flooring Company
Description of Purchase:	Carpeting and Flooring sales and installation
Estimated 2011-2012 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Construction Services
Expended To Date 2011-2012:	\$151,335.96

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: January 12, 2012
 AGENDA ITEM: *Designate Hearing Officers to Hear All Student Expulsions During 2012 and to Utilize
Hearing Officers Qualified to Hold Expulsion Hearings
 INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel
 PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-
843(F)(b)

SUPPORTING DATA

Funding Source: N/A
 Budgeted: N/A

A.R.S. §15-843(F)(b) provides that the Governing Board may annually vote that all expulsion hearings shall be conducted by a hearing officer approved by the Governing Board. This provision eliminates the practice of meeting in Executive Session to determine whether the Board will hear the expulsion or whether the Board will appoint a hearing officer in each situation where the expulsion of a student is being considered.

It is recommended that Joe Negron, Parent Involvement Administrator, serve as the hearing officer. In the event Mr. Negron is unavailable or declines to serve because of a conflict of interest, the Superintendent will select another individual who is qualified to serve as the hearing officer.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board designate a hearing officer to hear all student expulsion hearings during 2012 and approve the selection of Joe Negron, and where necessary, such other qualified hearing officers, as selected by the Superintendent, to hold expulsion hearings.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: January 12, 2012
 AGENDA ITEM: *Resolution to Authorize Waiver of Service of Process
 INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel
 PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, Rule 4.1 Arizona Rules of Civil Procedure

SUPPORTING DATA

Funding Source: N/A
 Budgeted: N/A

In the past, the Board has approved a Resolution to authorize D. Rex Shumway, in his capacity as Legal Counsel and attorney for the Governing Board, to execute a waiver of service of process and accept the legal documents on behalf of the Governing Board. The effect of this Resolution minimizes the need for Board members to be served personally when service of process for legal action is required under the Arizona Revised Statutes and the Arizona Rules of Civil Procedure.

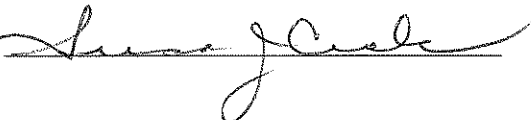
With the election of new Board Officers, approval of a new Resolution (attached) is recommended for the 2012 calendar year. If the Governing Board approves the Resolution, the Superintendent will regularly inform Board members about the nature of the legal action.

Even with the Resolution, it is possible that Board members will continue to be served personally. Many attorneys will not inquire as to whether the waiver of service is possible, and will continue to use personal service in the manner provided in the Rules of Civil Procedure.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Resolution authorizing waiver of service of process and authorize the Board President to execute the Resolution on behalf of the Governing Board for 2012.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

**Governing Board Resolution Authorizing
Waiver of Service of Process**

RESOLVED, that D. Rex Shumway, in his capacity as Legal Counsel and attorney for the Governing Board of Washington Elementary School District No. 6, is authorized to execute and deliver such documents as necessary to waive service of process on behalf of the Governing Board when necessary or appropriate to do so in 2012.

Dated: _____

Signature Governing Board President

Print Name

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: January 12, 2012
 AGENDA ITEM: *Acceptance of the Lincoln GIVES, John C. Lincoln Health Network Employee Fund Grant in the Amount of \$3,150.00
 INITIATED BY: Dr. Steve Murosky, Director of Academic Support Programs SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs
 PRESENTER AT GOVERNING BOARD MEETING: Dr. Steve Murosky, Director of Academic Support Programs
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Lincoln GIVES, John C. Lincoln Health Network Employee Fund	Sunnyslope School (N)	\$3,150.00	Student of the month program

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Lincoln GIVES, John C. Lincoln Health Network Employee Fund grant and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.H.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: January 12, 2012 Information
 AGENDA ITEM: *Memorandum of Understanding with Maricopa County Department of Public Health Office of Nutrition Services to Provide Nutrition Education 1st Reading
 INITIATED BY: Connie Parmenter, RD, Director of Nutrition Services SUBMITTED BY: Connie Parmenter, RD, Director of Nutrition Services
 PRESENTER AT GOVERNING BOARD MEETING: Connie Parmenter, RD, Director of Nutrition Services
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
 Budgeted: N/A

This Memorandum of Understanding is an agreement between Washington Elementary School District and the Maricopa County Department of Public Health (MCDPH) Office of Nutrition Services. Washington Elementary School District's Nutrition Services Department is agreeing to partner with MCDPH in their grant application to the Arizona Department of Health Services (ADHS). This is a one year Cooperative Agreement intended to provide an array of integrated nutrition services designed to provide individual and group-based nutrition education, health promotion, and intervention strategies to students and families in qualified schools (those schools where 50% or more of the students receive free or reduced lunch).

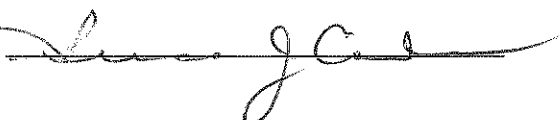
This Memorandum of Understanding is the partnership agreement with MCDPH which is contingent upon the funding award notification from ADHS.

This Memorandum of Understanding has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

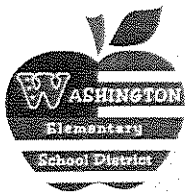
It is recommended that the Governing Board approve the Memorandum of Understanding with the Maricopa County Department of Public Health Office of Nutrition Services and authorize the Superintendent to execute the MOU on behalf of the District.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.I.



Office of the Superintendent

Dr. Susan J. Cook, Superintendent

4650 West Sweetwater

Glendale, Arizona 85304

TEL: 602-347-2602 • FAX: 602-347-2720 • E-Mail: susie.cook@wesdschools.org

The Washington Elementary School District is committed to achieving excellence for every child; every day; every opportunity.

December 15, 2011

Washington Elementary School District
4650 W. Sweetwater Ave.
Glendale, AZ 85301

RE: MEMORANDUM OF UNDERSTANDING (MOU)

Dear Dr. England:

The Washington Elementary School District agrees to partner and collaborate with Maricopa County Department of Public Health (MCDPH) Office of Nutrition Services (ONS) in its grant application to the Arizona Department of Health Services (ADHS). This is a one year Cooperative Agreement intended to provide an array of integrated nutrition services designed to provide individual and group-based nutrition education, health promotion, and intervention strategies to the SNAP population.

Our community based organization (CBO) will gladly commit to partnering with MCDPH ONS on this important initiative. Examples of partnership opportunities include:

- Attend quarterly meetings of the Maricopa County AZNN Community Consortium.
- Compile data from the provision of nutrition services and programs to the SNAP population and submit to Maricopa County.
- Provide Nutrition Education to SNAP eligible students and families in the Washington Elementary School District.
- Create curriculum and Nutrition Education materials in coordination with MCDPH ONS and other community based organizations.

MCDPH ONS will:

- Serve as Local Lead Agency (LLA) for the Maricopa County AZNN Community Consortium.
- Establish a steering committee to oversee the Community Consortium.
- Oversee the implementation of integrated nutrition programs and services for the SNAP population in Maricopa County through collaborative efforts with community partners.
- Provide administrative support to compile and complete reporting requirements for the grant to ADHS.
- Convene quarterly meetings with community partners to share information and monitor progress and evaluation.

*All terms and conditions of this MOU are contingent upon award notification from ADHS. Areas of partnership and terms of MOU will be delineated and finalized through an amendment to this MOU or creation of a formal contract developed by MCDPH upon its notice of grant award from ADHS.

Washington Elementary School District	Maricopa County through its Department of Public Health
_____ Superintendent – Dr. Susan J. Cook	_____ Director – Bob England, M.D., MPH
_____ Date	_____ Date

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: January 12, 2012 Information
 AGENDA ITEM: *Memorandum of Understanding for Play Therapy Services with EBTIDE 1st Reading

INITIATED BY: Dorothy Watkins, Administrator of Social Services SUBMITTED BY: Dorothy Watkins, Administrator of Social Services

PRESENTER AT GOVERNING BOARD MEETING: Dorothy Watkins, Administrator of Social Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: McKinney-Vento Subgrant
 Budgeted: Yes

It has long been acknowledged that a variety of psychosocial and health problems affect learning and performance in profound ways. Numerous research studies including those done by the UCLA School Mental Health Project have shown that the need for mental health services continues to increase in schools across the country. The need for school-linked services is one that Washington Elementary School District (WESD) is working to address so that students have the opportunity to be productive and successful. Over the last three years, WESD has worked with a local mental health provider to service students in four identified schools so that services can be provided to identified students. These students are identified by the school administrator, social worker, psychologist or parent. For the 2011-2012 school year, funds will be part of the McKinney-Vento Subgrant.

Through this award approximately 200 identified students at Orangewood, Manzanita, Ironwood and Maryland Elementary Schools will receive play therapy services and professional consultation services will be held for site and District staff. Toward that end, verbal quotes were obtained from the following vendors:

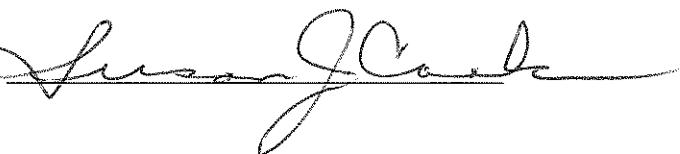
- William W. Jenkins PhD, LP – Consultant (EBTIDE)
- Youth Evaluation and Treatment Center
- Family Resource and Recovery Center

Dorothy Watkins, Administrator of Social Services, evaluated the quotes and concluded that portable play therapy services and the experiential professional trainings provided by EBTIDE would most advantageously address the District's needs.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Memorandum of Understanding EBTIDE and authorize the Superintendent to execute the necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.J.

***Memorandum of Understanding for Play Therapy Services with EBTIDE**

January 12, 2012

Page 2

Services through EBTIDE will end in May 2012.

Play therapy encourages children to communicate their feelings and concerns without fear of reprisal. Observing children in a therapeutic play environment enables therapists to assess their social and emotional status as a continuing intervention; play therapy promotes children's development of adaptive behavior patterns as well as problem solving, coping, and social skills. As a result of play therapy, children typically become more attentive and productive in school and their academic progress is enhanced.

Staff training will focus on increasing staff awareness of issues facing children and introducing ways to help children become emotionally sound and achieve academically.

A copy of the verbal quote documentation is available for review in the Purchasing Department.

The attached Memorandum of Understanding has been reviewed by Legal Counsel.

November 1, 2011

Dr. Susan J. Cook
Washington Elementary School District
4650 W. Sweetwater
Glendale, AZ 85304

Dear Dr. Cook:

EBTIDE and Washington Elementary School District (WESD) agree to the following procedures:

1. EBTIDE Inc. will provide play therapy services to Orangewood Elementary, Ironwood Elementary, Maryland Elementary and Manzanita Elementary in the class rooms designated by the school to be used as the EBTIDE Inc. therapy room. Portable play therapy services will also be provided to children and all services are referred by means of EBTIDE Inc. consent forms provided in English and Spanish. Referrals will be reviewed and approved by the Administrator of Social Services, school psychologist/social worker and/or designated school liaison.
2. EBTIDE Inc. will provide play therapy services Monday through Friday, during school hours (after school hours may be provided if needed), through May 2012. The approximate 25 week schedule will be given to the school prior to services starting. In order for services to begin, a minimum of 50 signed consent forms must be given to EBTIDE Inc. for the identified schools.
3. A safe and confidential environment will be provided by WESD to provide play therapy services. School District staff will be instructed that play therapy sessions are not to be interrupted while in progress for any reason. EBTIDE Inc. will follow protocol for fire drills and lock-downs as provided by WESD.
4. EBTIDE Inc. will provide WESD with consent forms in English and Spanish to be given to prospective clients for play therapy. Play therapy can only be provided with signed consent forms from a parent or legal guardian.
5. EBTIDE Inc. will provide Release of Information forms to be signed by parents and/or legal guardians for collaborative efforts in providing services.
6. EBTIDE Inc. would like to be included in IEPs affecting children who participate in play therapy, and will participate in any IEP as requested by School Psychologist/Social Worker or designated school liaison, if notified within 48 hours of scheduled IEP.
7. EBTIDE Inc. will provide and maintain proof of comprehensive professional/general liability insurance with a limit of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate coverage with a deductible of not more than \$5,000. Any incident at WESD is covered by this policy. EBTIDE Inc. will maintain proof of and maintain Worker's Compensation and Employer's Liability Insurance as required by law.

8. Therapists provided by EBTIDE Inc. are required to have fingerprint cards and insurance statements on file at EBTIDE Inc. main office. EBTIDE Inc. shall require all therapist to comply with all policies, regulations and procedures of the district. EBTIDE Inc. staff will wear identifying badges while on WESD campuses.

9. WESD will provide EBTIDE Inc. with protocol or policies and procedures for crisis situations. EBTIDE Inc. will follow said protocol, policies and procedures, in any crisis. EBTIDE Inc. will provide WESD with its established protocol for crisis intervention. EBTIDE Inc. staff may be contacted at any time to support and assist in any situation deemed necessary by designated WESD staff.

Agreed this day, the _____ of _____, 2012,
between Dr. Susan J. Cook, Washington Elementary School District and Dr. William
Jenkins, PhD

Dr. Susan J. Cook, Superintendent, Washington Elementary School District

Dr. William Jenkins, PhD.